

COUNCIL BUSINESS COMMITTEE

30th June 2016

Request for Change of Budget & Performance Panel Meeting Date

Report of the Chief Executive

PURPOSE OF REPORT

To enable the Committee to consider the re-scheduling of the Budget and Performance Panel from 3rd August to 13th September 2016.

This report is public.

RECOMMENDATIONS

- (1) **That the Committee considers the re-scheduling of the Budget and Performance Panel from Wednesday, 3rd August 2016 to Tuesday, 13th September 2016.**

1.0 Introduction

- 1.1 The Council Business Committee has delegated authority to agree the annual timetable of City Council meetings. At its meeting of 5th November 2015 the Committee confirmed the timetable of meetings.

2.0 Proposal Details

- 2.1 As part of its Terms of Reference the Budget and Performance Panel is responsible for scrutinising the Council's arrangements and performance in relation to financial planning....and also to make recommendations as appropriate....

- 2.2 When drafting the Work Programme for the Budget and Performance Panel, which includes the timetabling of budget and performance monitoring quarterly reporting for the current municipal year, it has become apparent that the meeting set for 3rd August 2016 will not provide for timely reporting information for Quarter 1 to be submitted to the Panel. If the timetable remains as currently set this will mean that financial and corporate performance monitoring information for both Quarters 1 and 2 will have to be reported to the Panel's November 2016 meeting. This will not allow for the monitoring information to be considered and scrutinised effectively, with any recommendations not being

able to be reported to the appropriate Cabinet meeting.

- 2.3 In view of this information the Committee is requested to re-schedule the Panel meeting to 13th September 2016.

3.0 Conclusion

- 3.1 The consideration of timetabling issues on behalf of full Council falls within the terms of reference of this Committee.

CONCLUSION OF IMPACT ASSESSMENT (including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing)

None.

LEGAL IMPLICATIONS

There are no legal implications as a result of this report.

FINANCIAL IMPLICATIONS

There are no financial implications as a result of this report.

OTHER RESOURCE IMPLICATIONS

Human Resources:

None.

Information Services:

None.

Property:

None.

Open Spaces:

None.

SECTION 151 OFFICER'S COMMENTS

The Section 151 Officer has been consulted and has no further comments.

MONITORING OFFICER'S COMMENTS

The Monitoring Officer has been consulted and has no further comments.

BACKGROUND PAPERS	Contact Officer: Stephen Metcalfe Telephone: 01524 582073 E-mail: sjmetcalfe@lancaster.gov.uk
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None.